

**Worcester Regional Retirement Board Meeting
Special Meeting
February 15, 2023**

The meeting was called to order at 9:06 a.m. Due to COVID 19 regulations, social distancing considerations and Governor Baker's March 12, 2020 Executive Order permitting remote participation for public meetings, the meeting took place by Zoom Conferencing. Present at the meeting were Chairman Kevin Blanchette, Board Members Gene Durgin, Michael Donoghue, Rebecca Tuttle. Also present were Michael Sacco, Chief Executive Officer, Colleen Canty, and Carol Rocco. All votes were taken by roll call.

The Chairman opened the meeting stating that there were two items to discuss. First, organization of the search process and second, a timetable for the search.

A timeline was discussed and agreed upon. The timeline includes drafting and approving a job description, posting the position, reviewing resumes, interviewing and, finally, hiring a candidate. The target date for hiring an Executive Director is April 25. A sub-committee to draft a job description made up of Mr. Durgin and Ms. Lajoie was formed, and ideas of publications for the posting were discussed.

The Board discussed what type of candidate they are searching for. They agreed that a good candidate would be someone with the following skills: experience in running and managing an office, experience with a multi-unit retirement system, and Chapter 32 familiarity. The Board also agreed that there may be people employed in local towns that would be qualified for the position.

ADJOURN MOTION: Motion was made by Mr. Donoghue and seconded by Ms. Tuttle at 9:25 a.m. to close the meeting and adjourn. Non-debatable motion. All in favor. The motion carried by a roll call vote with Mr. Donoghue, yes; Mr. Durgin, yes; Ms. Tuttle, yes; and Chairman Blanchette, yes.